

**BY ORDER OF THE COMMANDER
AIR FORCE RESERVE COMMAND**



AIR FORCE INSTRUCTION 32-7086

AIR FORCE RESERVE COMMAND

Supplement 1

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Civil Engineering

HAZARDOUS MATERIALS MANAGEMENT

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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The OPR for this supplement is HQ AFRC/CEVQ (Ms. Shannie A. Harris). This supplement implements and extends the guidance for Air Force Instruction (AFI) 32-7086, 1 Nov 2004. This supplement describes Air Force Reserve procedures to be used in conjunction with, and supplemental to, the basic instruction.

1.4.3.5. AFRC HMMP teams will hold meetings at least tri-annually to address HMMP issues with suggested topics of discussion as listed.

1.10.1. The Pollution Prevention (P2) Subcommittee to the ESOHC will act as the AFRC cross-functional HMMP team.

1.10.3.1. The CE will ensure appropriate Civil Engineering personnel participate in the HMMP team.

1.10.4.1. The AFRC LG, acting in their capacity as the P2 Subcommittee Chairperson, will lead the command cross-functional HMMP team.

1.11.1.1. AFRC installations will formally charter a cross-functional HMMP team with leadership as determined by the ESOHC Chairperson.

2.3.4. AFRC installations will assess HAZMART and HMMP team performance during regularly scheduled internal and external ESOHCAMP assessments.

2.4.16. (Added) Clears out bar codes or alternative HAZMAT tracking records once items are consumed completely. Performs periodic review of open bar codes or HAZMAT issue records and clears old, expired issue records from the standardized Air Force HAZMAT tracking system.

2.4.17. (Added) Performs periodic spot inspections of shops to determine what bar-codes they should have on hand and to insure only authorized items are on hand

2.5.3.7. HAZMAT material authorizations will not expire but should be reviewed annually by the installation HMMP team to ensure they remain valid.

2.5.4.3. (Added) AFRC tenant units must participate in, and be fully supported by, their host IHMP team. The host facility will be responsible for the operation of the installation's HAZMART.

2.5.4.4. (Added) AFRC unit environmental coordinators (if assigned) will participate in Host IHMP team meetings in order to ensure tenant unit requirements are fully identified and supported.

2.5.5.1.1. (Added) Contractors performing long-term (greater than one year period of performance) work at AFRC installations must comply with the authorization procedures in paragraph 2.5.5.2.

2.5.5.3. (Added) Contractors performing short-term (less than one year period of performance) work at AFRC installations must provide the Contracting Officer with a list of proposed HAZMAT to be used on the installation during the performance of the contract.

2.5.5.3.1. (Added) The information on contractor-identified HAZMAT will be provided to the HMMP team for review. The HMMP team will approve the contractors submittal through the Contracting Officer prior to the contractor bringing or using HAZMAT on the installation.

2.5.5.3.2. (Added) Installation will develop local procedures for completing review and approval of contractor proposed HAZMAT. Use of automated data systems and /or AF Form 3952, for these reviews is not required.

2.5.5.3.3. (Added) Upon completion of work, the contractor will report actual amounts of HAZMAT used to the Contracting Officer in a format as provided by the installation. The installation HMMP team will ensure that contractor material usage data is retained and appropriately utilized for required permit and/ or compliance reporting.

2.10.9.5. LGC will complete periodic spot inspects of GPC holders files to make sure HAZMART purchased with the GPC is approved through the HAZMART.

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